



**REQUEST FOR PAYMENT BY INSTALMENTS OF FINES FOR TRAFFIC VIOLATIONS**

**Legislative Decree No. 285 of 30.04.1992 of Traffic Code**

**(TO BE FILLED IN COMPLETELY IN CAPITAL LETTERS)**

**I, the undersigned:**

Name

Surname

Born in

On

 /  / 

Municipality of residence

Province

Address

Street number

Social security number /VAT number

Email address

Phone number

Aware that I may be punished in case of false statement or false acts (art. 75 and 76 of Presidential Decree 445/2000 and in accordance with the specific rules) DECLARE, pursuant to articles 46 and 47 of Presidential Decree No. 445 of 28/12/2000 and subsequent amendments, that I know that:

- a) The request must be submitted within 30 days as from the date of receipt of the fine.
  - b) Payment by instalments may be allowed only for fines whose amount is higher than 200 euros.
  - c) Payment by instalments may be allowed only to people liable for payment of the administrative sanction and that experience distressed economic conditions, pursuant to paragraph 2 of article 202-bis of Traffic Code.
  - d) On the basis of the economic conditions of the applicant and of the amount to pay, payment breakdown may be determined up to a maximum of twelve instalments if the amount due does not exceed 2.000,00 €, up to a maximum of twenty-four instalments if the amount due does not exceed 5.000,00 € and up to a maximum of sixty instalments if the amount due exceeds 5.000,00 €.
  - e) The amount of every instalment cannot be less than 100,00 €.
  - f) On the amounts for which it is possible to pay by instalments, interests shall apply at the rate provided for by article 21, first paragraph, of Presidential Decree No 60 of 29 2 September 1973, and subsequent amendments, equivalent to 4,5 % per year, as well as further 10,60 € for procedure costs.
  - g) The submission of the request for payment by instalments implies waiving the right to lodge an appeal to the Prefect (article 203 of Traffic Code) or to the Justice of Peace (article 204-bis of Traffic Code).
  - h) Within 90 days as from the submission of the request, this one must be accepted or rejected. After this deadline, the request shall be deemed rejected.
  - i) If the request is accepted, failure to pay the first instalment and, later, two instalments, implies that the applicant shall lose the benefit of payment by instalments. Therefore, pursuant to paragraph 3, article 203 of Traffic Code, the fine shall be enforceable for an amount equivalent to half of the maximum penalty provided for by Law for every violation. Any amounts already paid will therefore be deducted from this amount.
  - j) If the request is rejected, the financial administrative sanction has to be paid within 30 days as from the notification of the relevant rejection decision, that is, as from the communication of the beginning of the deadline date referred to in paragraph.
  - h) Only the holders of a taxable income for the purposes of personal income tax, as shown in the last income tax declaration, that does not exceed 10.628,16 €, can request payment by instalments.
- If the interested party lives with the spouse or other family members, the income shall be the sum of the incomes earned in the same period by any family member, including the applicant, and income limits referred to in the previous period shall be increased by 1.032,91 € for each of the cohabitant relatives.

**HE/SHE ALSO DECLARES**

that he/she is experiencing distressed economic conditions referred to in paragraph 2 of article 202-bis of Traffic Code (taxable income for the purposes of personal income tax, as shown in the last income tax declaration, that does not exceed 10.628,16 €). If the interested party lives with the spouse or other family members, the income shall be the sum of any incomes earned in the



**Comune di Ferrandina  
Corpo di Polizia Locale**

same period by any family member, including the applicant, and income limits referred to in the previous period shall be increased by 1.032,91 € for each of the cohabitant relatives, since:

the personal income is equivalent to \_\_\_\_\_ € and he/she DOES NOT LIVE WITH the spouse or other family members;

the personal income is equivalent to \_\_\_\_\_ € and he/she LIVES WITH the spouse or other family members; name(s) and relevant income(s) is/are indicated below:

a) Name and surname \_\_\_\_\_ born in \_\_\_\_\_ on \_\_\_\_\_ social security number \_\_\_\_\_ resident in \_\_\_\_\_ province \_\_\_\_\_ address \_\_\_\_\_ street No. \_\_\_\_\_ annual income of \_\_\_\_\_ € ;

b) Name and surname \_\_\_\_\_ born in \_\_\_\_\_ on \_\_\_\_\_ social security number \_\_\_\_\_ resident in \_\_\_\_\_ province \_\_\_\_\_ address \_\_\_\_\_ street No. \_\_\_\_\_ annual income of \_\_\_\_\_ € ;

c) Name and surname \_\_\_\_\_ born in \_\_\_\_\_ on \_\_\_\_\_ social security number \_\_\_\_\_ resident in \_\_\_\_\_ province \_\_\_\_\_ address \_\_\_\_\_ street No. \_\_\_\_\_ annual income of \_\_\_\_\_ € ;

**ASKS FOR THE PAYMENT BY INSTALMENTS FOR FOLLOWING FINE(S) FOR TRAFFIC VIOLATIONS**

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**In attachment:**

- copy of a valid double-sided ID;
- copy of single form for tax return (only if single form not available).

**Incomplete requests will not be processed**

Date and place

Signature

\_\_\_\_\_

\_\_\_\_\_

**How to send the request:**

- to the email address [verbali.ferrandina@pec.it](mailto:verbali.ferrandina@pec.it)
- per registered letter with acknowledgement of receipt to the following address: Polizia Locale del Comune di Ferrandina c/o Safety21 S.p.A Via Varese 6/A 20037 - Paderno Dugnano (MI)

Information on the processing of personal data can be found at this link:  
<https://www.comune.ferrandina.mt.it/privacy/>